



RELIANCE JUTE MILLS (INTERNATIONAL) LIMITED

Dated: 1st April, 2022

Dear Members,

Ref.: SEBI Circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated November 3, 2021 read with SEBI Circular No. SEBI / HO / MIRSD / MIRSD_RTAMB / P / CIR / 2021 / 687 dated December 14, 2021

Sub: Intimation for furnishing of PAN, KYC details, Nomination and compulsory linking of Aadhaar with PAN by f physical shareholders

We wish is to inform that the Securities and Exchange Board of India has made it mandatory for all physical shareholders to furnish the following documents / details to the Registrar and Share Transfer Agent (RTA):

- (1) PAN;
- (2) Contact details (Postal address with PIN, Mobile number, E-mail address);
- (3) Bank Account details (bank name and branch, bank account number, IFSC Code);
- (4) Specimen Signature of the shareholder(s).
- (5) Nomination in Form SH-13 (Shareholder(s) can change their nominee through Form SH-14 or submit declaration to opt-out in Form ISR-3);

We, therefore, request you to submit the following documents, viz.:

- (i) **Form ISR-1** to update your KYC details;
- (ii) **Form ISR-2** to update your specimen signature and
- (iii) **Form SH-13 / Form SH-14 / Form ISR-3** (as may be relevant in your case) to update your nomination details with the RTA at the following address:

S. K. Infosolutions Private Limited
CIN:U72300WB1999PTC090120
D/42, Katju Nagar Colony
Near South City Mall
PO & PS-Jadavpur
Kolkata-700032
Tel: 033-2412 0027/2412 0029
Email: contact@skcinfo.com, skcdilip@gmail.com

Please note that with effect from **1st January, 2022**, the RTA has stopped to process any service requests or complaints received from the holder(s) / claimant(s) of physical shares, till PAN, KYC and Nomination documents/details are received. Besides, the folios, wherein any one of the above documents / details is not available on or after **1st April, 2023**, shall be frozen by the RTA.

Further, as per Central Board of Direct Taxes (CBDT) notification G.S.R 112(E) dated 13th February, 2020, the Permanent Account Number (PAN) of a person shall become inoperative if it is not linked with Aadhaar by 31st March, 2022 or any other date specified by CBDT. Please note that the folios in which PANs is / are not valid as on the notified cut-off date of 31st March, 2022 or any other date as may be specified by the CBDT, shall also be frozen.

Form ISR-1; Form ISR-2; Form ISR-3; Form SH-13 and Form SH-14 are attached.

Please note that all aforesaid forms mentioned hereinabove are also available on the Company's website www.reliancejute.com and on the website of the RTA www.skcinfo.com/notice.php.

Thanking you,

Yours faithfully,

For Reliance Jute Mills (International) Limited

Sweety Jhunhunwala

Company Secretary &
Compliance Officer

UNIT: RELIANCE JUTE MILLS

13/C, KASHI NATH MULLICK LANE, 1ST FLOOR, KOLKATA-700073, PHONE: 033-35902981

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